

**CALIFORNIA ARMY NATIONAL GUARD (CAL ARNG)  
ACTIVE DUTY GUARD/RESERVE (AGR)  
STATEWIDE TOUR ANNOUNCEMENT  
Amended 3 December 2008**

**1. Tour Number:** FTM 041-09

**2. Position Available:** Team leader (31B2O)  
UIC: TSPA1 UMR: 104/02

**3. Unit/Location:** Detachment 1, 649<sup>th</sup> MP Co, Fresno, CA

**4. Opening Date of job Announcement:** 7 November 2008

**5. Closing Date:** **22 December 2008**

**6. Maximum Grade:** E5

**7. Minimum Grade:** E4

**8. Personnel Eligible to Apply:** (X) Male (☒) Female ( ) OFF ( ) WO (X) ENL

**NOTE:** Applicants who have resigned from the AGR program that have a break in service for two or more calendar days will need a waiver in accordance with AR 135-18, chapter 2, table 2-2 if selected. Only those applicants who meet the prescribed criteria in table 2-1 or qualify for a waiver will be boarded and considered for selection.

**9. This position is in the Full Time Military Force (FTM) – Active Guard Reserve (AGR) program.** The initial AGR tour will be for three (3) years.

a. **Stabilization Policy:** AGR personnel are required to serve a minimum of 24 months if MOSQ, 36 months if non-MOSQ, in any full time position before they can be considered for another AGR position with in the state.

b. For the purpose of sustainment requirements, Soldiers that are selected in the AGR program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 12 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.

c. Applicants are required to obtain the MOS within one year of accession into the AGR program. Soldiers who have not completed Initial Entry Training (IET) are ineligible to apply.

(1) Soldiers applying must currently hold the MOS or meet the following eligibility criteria IAW DA Pam 611-21:

- (1) A physical demands rating of moderately heavy.
- (2) A physical profile of 222221.
- (3) Red/green color discrimination.
- (4) Qualifying scores.
  - (a) A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.
  - (b) A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004.

- (c) A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 Jul 2004.
- (5) A security eligibility of CONFIDENTIAL.
- (6) Meets all requirements for Personnel Reliability Program (PRP) qualifications.
- (7) Must possess a valid state motor vehicle operator license.
- (8) No objection to performing security duties in the vicinity of nuclear or chemical munitions stored or staged for military use.
- (9) No record of more than 15 days lost under section 972-10-USC.
- (10) No information in Provost Marshal Office, Intelligence Office, Military Personnel Record Jacket (MPRJ) or medical records which would prevent the granting of a security clearance under AR 380-67.
- (11) No record of pre-trial intervention or conviction by military or civil court of the following:
  - (a) Any offense involving force or violence.
  - (b) Any offense listed under AR 601-210, para 4-22 (misdemeanor), or similar offense not listed for which the maximum possible sentence exceeds 4 months of confinement.
  - (c) Two or more offenses within 5 years prior to the date of enlistment listed under AR 601-210, para 4-21 (minor non-traffic), or similar offense not listed for which the maximum possible sentence is less than 4 months confinement.
  - (d) Three or more minor traffic offenses as listed under AR 601-210, para 4-20 (minor traffic) during the 12 months period prior to entry on active duty (does not include traffic violations considered misdemeanor or felony by virtue of fine amount per AR 601-210.
  - (e) No pattern of behavior or actions that is reasonably indicative of a contemptuous attitude toward the law or other duly constituted authority.
- (12) Minimum age of 18 at time of entrance on active duty.
- (13) No record of possession or use of any narcotic or non-narcotic drug as defined by Article 134, UCMJ and AR 600-50. (Personnel entering active duty may be granted waiver at Military Entrance Processing Station by the AHRC Security Interviewer DoD policy on cannabis use.)
- (14) No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24

d. Must be able to obtain a Secret Security Clearance.

**10. Selecting Supervisor:** Administrative Officer/OIC, 49<sup>th</sup> Military Police Battalion.

**11. Military Status:** Full-Time Military Title 32 Section 502 (f) (AGR)

**12. APPLICANTS MUST, as a minimum, submits the following documents: if required item(s) are missing from your packet it will be returned to applicant unrated due to lack of information:**

a. NGB Form 34-1 (with signature and date). Applicants who answer YES to questions 8, or 12-17 of section IV, NGB Form 34-1 are ineligible to apply. Ensure that you annotate both the position, tour number, and title on the top of page one of the application

b. Three-quarter-length photograph in duty uniform made within the previous 12 months. ("Official" military photograph is not required).

c. Certified copy of ASVAB/AFCT Scores (to include 350-11 Recruiters Worksheet, REDDS Reports) and Personnel Qualification Record (PQR).  
[http://www.calguard.ca.gov/cahr/Documents/Pubs/agr/AGR\\_FAQ.pdf](http://www.calguard.ca.gov/cahr/Documents/Pubs/agr/AGR_FAQ.pdf)

d. All NCOERS for the last 3 years. Supervisor must provide a written statement/memo providing information as to why Soldier's NCOERS are not available. Applicants in the grade of E4 or newly promoted E5s must submit at least one letter of recommendation. This letter should state current duty assignment, ability to perform assigned duties and demonstrated potential.

e. Certified copy of DA Form 705 (APFT). (See frequently asked questions)

f. Current MEDPROS printout (Found on AKO)  
<https://apps.mods.army.mil/MEDPROS/MyMedicalReadiness/default.aspx>

g. DA Form 4970 Cardiovascular screening (if applicable).

h. RPAS statement.

i. All DD forms 214 – copy must include bottom portion that identifies SPD code.

j. Must provide a current DMV printout (Within 6 Months) and submit with application packet. Must have a current driver's license.

**13. Duties and Responsibilities:** Responsible for accomplishing the Commander's plans and programs to attain the unit's training and mobilization readiness objectives.

a) Prepare personnel accounting and strength reports.

b) Submits IDT/ADT payroll and resolve Soldier pay issues.

c) Process Line of Duty investigations.

d) Prepares and monitors all company personnel actions.

e) Applicants must be proficient in Microsoft Office applications and have general computer skills

f) Performs other duties as assigned.

g) Input Soldiers in ATRRS for schools. Track and report all Company ATRRS applications.

h) Applicants must be proficient in Microsoft Office applications and have general computer literacy.

**14.** Applicants selected for AGR, and meeting any one of the following disqualifications, will require a HQDA, DCSPER waiver prior to entry:

a. Unable to serve at least three (3) years on AGR status prior to achieving eighteen (18) years active federal status or mandatory removal date.

b. Entitled to military retired pay.

**15.** Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply. to include DD Form 214(s) that have unfavorable remarks to include; unsatisfactory Performance, Misconduct, Dropped from the Rolls (DRF) Unsuitability/Unfitness or in lieu of court-martial AR 135-18, AR 135-91 Chapter 4,26, AR 135-178 Chapter 8,3 and 635-200 Chapter11.

**16. SUBMIT APPLICATION TO:** OTAG, ATTN: CAJS-J1-AGR, Box 37, 9800 Goethe Road, Sacramento, CA 95826-9101. **Please Do Not call this office with questions to your application to see if we have received it, you will be notified by mail please see Frequently asked questions on our web page.**

**NOTE:** If you require a certified copy of DA Form 2-1 and/or RPAS statement, a written request must accompany your application package or call 916-854-3240. **COMPLETE APPLICATION (TO INCLUDE REQUIRED DOCUMENTS) MUST BE RECEIVED IN HR-AGR NOT LATER THAN THE CLOSING DATE SHOWN IN ITEM #5. INCOMPLETE APPLICATIONS WILL BE RETURNED UNRATED.** Additional copies of this announcement may be obtained from our website at [www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr).

**17.** Human Immune Deficiency Virus (HIV) testing for all soldiers will be accomplished within 6 months prior to initial entry.

**NOTE: A favorable drug screening test within 15 days of initial entry into the AGR program is mandatory. Failure to comply with this policy will have your AGR tour revoked.**

**18. EQUAL OPPORTUNITY:** The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor